Step 1: Scroll on the right hand side of the page to the Continuing Education step. Click on this step.

My Certificates

Type to search

CADC-II Renewal [Phase: CADC II Renewal]
CCAPP
9 steps ○ ○ ○ ○ ○ ● ○ ● ●
Next Step Due: Apr 12, 2020
Valid: Apr 12, 2018 - Apr 12, 2020
Application for the renewal of the Certified Alcohol Drug Counselor II

Pending Verification

« 1 **2** »

CADC-II Renewal [Phase: CADC II Renewal]
CCAPP
Pending Verification
Next Step Due: Apr 12, 2020
Valid: Apr 12, 2018 - Apr 12, 2020
Application for the renewal of the Certified Alcohol Drug Counselor II

Uploaded document(s):

eugene-smith-Certificate_CADC-II-Renewal.pdf 548.8 KB

9 steps

Update Contact Information
Dynamic form   Incomplete   Due: Apr 12, 2020

If you have changed your contact information or would like to provide CCAPP with important information about ethnic and gender identification, you may enter this information below. If no changes are necessary, click submit. Your application will be processed quickly. Check your digital wallet for your employment verification letter.

State of California Conduct Agreement
Dynamic form   Incomplete   Due: Apr 12, 2020

Agree to and sign State of California Conduct Agreement

My Certificates

Type to search

Next Step Due: Apr 11, 2019
Valid: Apr 11, 2018 - Apr 11, 2019
Application for Renewal of Registered Alcohol Drug Technician

Pending Verification

CADC-II Renewal [Phase: CADC II Renewal]
CCAPP
9 steps ○ ○ ○ ○ ○ ○ ○ ● ●
Next Step Due: Apr 6, 2020
Valid: Apr 6, 2018 - Apr 6, 2020
Application for the renewal of the Certified Alcohol Drug Counselor II

Pending Verification

CADC - CAS Renewal [Phase: CADC - CAS Renewal]
CCAPP
9 steps ○ ○ ○ ○ ○ ○ ○ ● ●
Next Step Due: Apr 11, 2020
Valid: Apr 11, 2018 - Apr 11, 2020
Application for the renewal of the Certified Alcohol Drug Counselor-Certified Addictions Specialist

Pending Verification

« **1** 2 »

Scope of Practice
Dynamic form   Incomplete   Due: Apr 6, 2020

Agree to and sign Scope of Practice

Statement of Understanding
Dynamic form   Incomplete   Due: Apr 6, 2020

Sign Statement of Understanding and Authorization to Release

Continuing Education Requirements
Education   Incomplete   Due: Apr 6, 2020
Hours: Incomplete (50:00), Pending verification (0:00), Completed (0:00)

50 total hours of continuing education/professional development are required for renewal for the CADC II every two years. 40 hours must be CE hours from a CCAPP approved provider (six hours specific to counselor ethics). 10 professional development hours (PDH) hours that can come from any training that enhances you professionally, or 10 additional CEHs may be used for the remaining 10 hours for a total of 50 hours.

Application Fee
Fees ($150.00)   Incomplete   Due: Apr 6, 2020

Your application will be reviewed within two to four weeks. The steps to the application will appear green solid when you have completed a step, and green with a check mark when it has been approved or verified by staff. When all of the steps have been completed and verified, you will receive a copy of your certificate in your digital wallet in Certemy. Your sealed, printed copy will be sent when the last step of your application has been completed and verified. Processing times

Step 2: Scroll down on the left hand side and select what kind of CEU you are submitting (CEU, Ethics, or PDH).

Step 3: Enter the course title, course provider, the course format, the hours (the number of hours the course is worth), and the date the course was completed. **NOTE: You cannot do more than 10 CEU hours in one day. If you have a course for more than 10 hours, take on one day, then only put 10 hours.**

Step 4: Click the BROWSE button on the file attachment box.

Step 5: Upload the corresponding documents to the information you supplied above. **NOTE: You can upload more than one document. Just select them both before hitting open (see the second picture).**
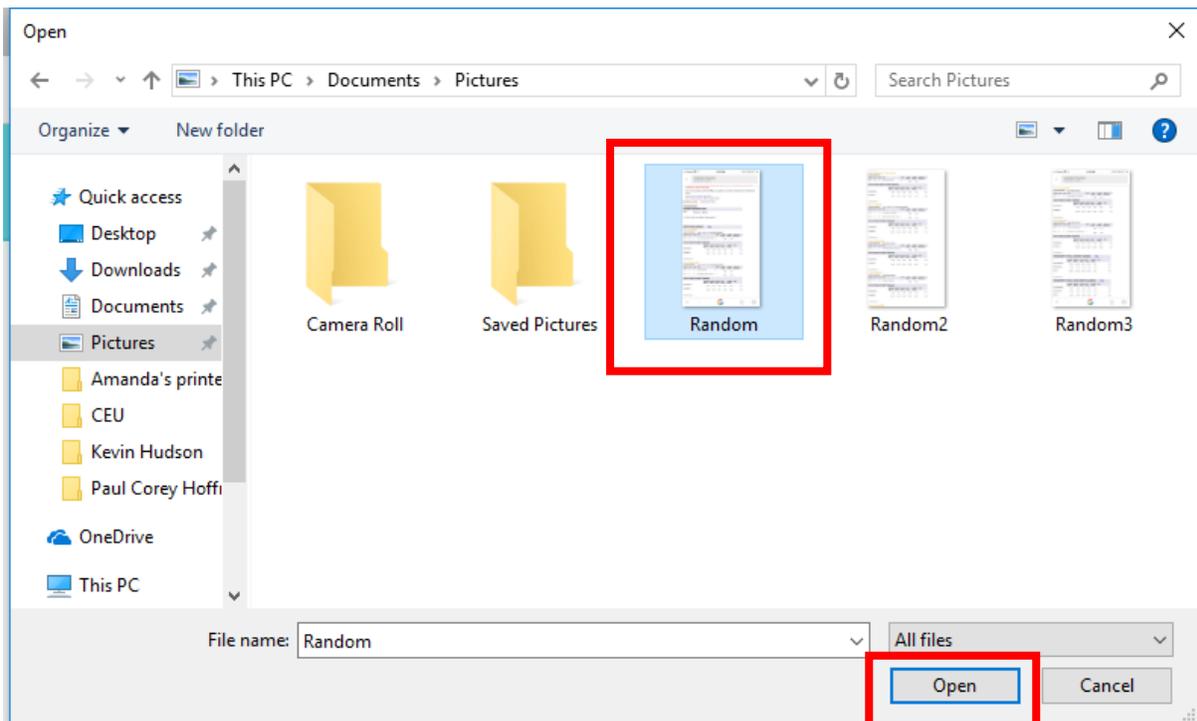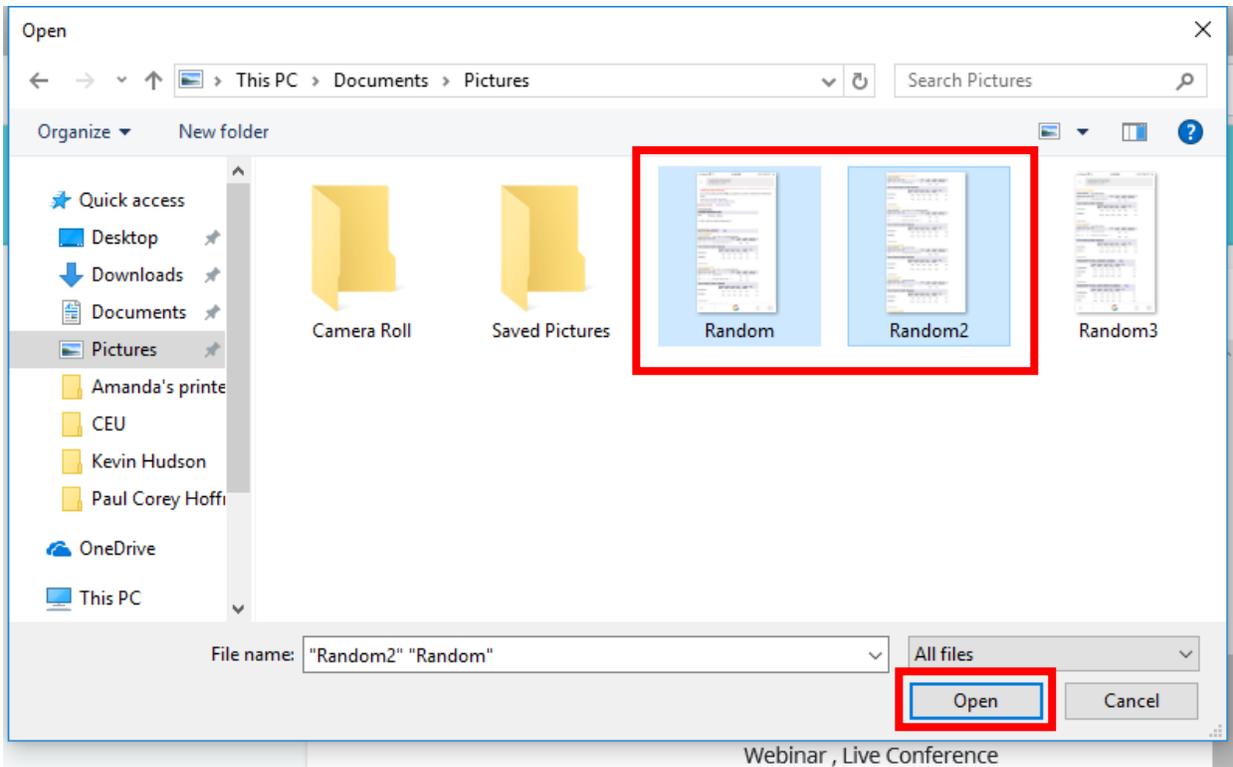
Step 6: Once all of the information is entered, click the continue button. **NOTE: Please check all of the information for errors before hitting continue.**

Step 7: You will now see the uploaded document on the left hand side of your screen.

Step 8: Once you have completed all of the steps you can start over at step 1 to upload more documents. If you are an:

- **RADT Initial:** you will need a nine-hour orientation course consisting of three hours each of ethics, professional boundaries, and confidentiality.
- **RADT Renewal:** you will need three hours of continuing education from a in any of the following: ethics, confidentiality and/or boundaries.
- **RADT Returning:** you will need Proof of completion of a nine-hour orientation course consisting of three hours each of ethics, professional boundaries, and confidentiality.
- **CADC CAS, I, II, II (CA), or LAADC:** you will need 50 total hours of continuing education/professional development are required for renewal for the CADC II every two years. 40 hours must be CE hours (six hours specific to counselor ethics). 10 professional development hours (PDH) hours that can come from any training that enhances you professionally, or 10 additional CEHs may be used for the remaining 10 hours for a total of 50 hours.

NOTE: All CEU and Ethics courses must be from a CCAPP approved provider. You can find a list of providers at: https://ccappeducation.org/index.php/provider-search