

Step 1: Scroll on the right hand side of the page to the Continuing Education step. Click on this step.

My Certificates

CADC-II Renewal [Phase: CADC II Renewal]
CCAPP
9 steps ○ ○ ○ ○ ○ ● ○ ○ ○ ○
Next Step Due: Apr 12, 2020
Valid: Apr 12, 2018 - Apr 12, 2020
Application for the renewal of the Certified Alcohol Drug Counselor II
Pending Verification

CADC-II Renewal [Phase: CADC II Renewal]
CCAPP
Pending Verification
Next Step Due: Apr 12, 2020
Valid: Apr 12, 2018 - Apr 12, 2020
Application for the renewal of the Certified Alcohol Drug Counselor II

Uploaded document(s):
eugene-smith-Certificate_CADC-II-Renewal.pdf 548.8 KB

9 steps

Update Contact Information
Dynamic form Incomplete Due: Apr 12, 2020
If you have changed your contact information or would like to provide CCAPP with important information about ethnic and gender identification, you may enter this information below. If no changes are necessary, click submit. Your application will be processed quickly. Check your digital wallet for your employment verification letter.

State of California Conduct Agreement
Dynamic form Incomplete Due: Apr 12, 2020
Agree to and sign State of California Conduct Agreement

« 1 2 »

My Certificates

Next Step Due: Apr 11, 2019
Valid: Apr 11, 2018 - Apr 11, 2019
Application for Renewal of Registered Alcohol Drug Technician
Pending Verification

CADC-II Renewal [Phase: CADC II Renewal]
CCAPP
9 steps ○ ○ ○ ○ ○ ● ○ ○ ○ ○
Next Step Due: Apr 6, 2020
Valid: Apr 6, 2018 - Apr 6, 2020
Application for the renewal of the Certified Alcohol Drug Counselor II
Pending Verification

CADC - CAS Renewal [Phase: CADC - CAS Renewal]
CCAPP
9 steps ○ ○ ○ ○ ○ ● ○ ○ ○ ○
Next Step Due: Apr 11, 2020
Valid: Apr 11, 2018 - Apr 11, 2020
Application for the renewal of the Certified Alcohol Drug Counselor-Certified Addictions Specialist
Pending Verification

Scope of Practice
Dynamic form Incomplete Due: Apr 6, 2020
Agree to and sign Scope of Practice

Statement of Understanding
Dynamic form Incomplete Due: Apr 6, 2020
Sign Statement of Understanding and Authorization to Release

Continuing Education Requirements
Education Incomplete Due: Apr 6, 2020
Hours: Incomplete (50:00), Pending verification (0:00), Completed (0:00)
50 total hours of continuing education/professional development are required for renewal for the CADC II every two years. 40 hours must be CE hours from a CCAPP approved provider (six hours specific to counselor ethics). 10 professional development hours (PDH) hours that can come from any training that enhances you professionally, or 10 additional CEHs may be used for the remaining 10 hours for a total of 50 hours.

Application Fee
Fees (\$150.00) Incomplete Due: Apr 6, 2020
Your application will be reviewed within two to four weeks. The steps to the application will appear green solid when you have completed a step, and green with a check mark when it has been approved or verified by staff. When all of the steps have been completed and verified, you will receive a copy of your certificate in your digital wallet in Certemy. Your sealed, printed copy will be sent when the last step of your application has been completed and verified. Processing times

« 1 2 »

Step 2: Scroll down on the left hand side and select what kind of CEU you are submitting (CEU, Ethics, or PDH).

[BACK TO THE LIST](#)

10 hours for a total of 50 hours

50 hours Incomplete | **0 hours** Pending verification | **0 hours** Completed

Education step details

Industry: Addiction
Specialty: N/A
CE type: General CE
CE classification: N/A
Formats: Online Self Paced , Offline Self Paced , Webinar , Live Conference

Counselor Related Continuing Education
Min: 0 hours Max: 75 hours Submitted: -
Must be from a CCAPP approved provider.

Ethics Education
Min: 6 hours Max: 75 hours Submitted: -
Must be from a CCAPP approved provider.

Professional Development Hours
Min: 0 hours Max: 10 hours Submitted: -
Ten hours of training or education may be submitted from non-approved CCAPP providers

Submit hours for Counselor Related Continuing Education

Counselor Related Continuing Education
Min: 0 hours Max: 75 hours Submitted: -
Must be from a CCAPP approved provider.

SUBMIT HOURS | EDUCATION OPPORTUNITIES

Course title *

Course provider *

Format *

Please select

Hours *

 Value should be multiple of 0.5

Date when the course was completed *

 yyyy-mm-dd

[CONTINUE](#)

Step 3: Enter the course title, course provider, the course format, the hours (the number of hours the course is worth), and the date the course was completed. **NOTE: You cannot do more than 10 CEU hours in one day. If you have a course for more than 10 hours, take on one day, then only put 10 hours.**

[BACK TO THE LIST](#)

10 hours for a total of 50 hours

50 hours Incomplete | **0 hours** Pending verification | **0 hours** Completed

Education step details

Industry: Addiction
Specialty: N/A
CE type: General CE
CE classification: N/A
Formats: Online Self Paced , Offline Self Paced , Webinar , Live Conference

Specific requirements

Counselor Related Continuing Education
Min: 0 hours Max: 75 hours Submitted: -
Must be from a CCAPP approved provider.

Ethics Education
Min: 6 hours Max: 75 hours Submitted: -
Must be from a CCAPP approved provider.

Professional Development Hours
Min: 0 hours Max: 10 hours Submitted: -
Ten hours of training or education may be submitted from non-approved CCAPP providers

Submit hours for Counselor Related Continuing Education

Counselor Related Continuing Education
Min: 0 hours Max: 75 hours Submitted: -
Must be from a CCAPP approved provider.

SUBMIT HOURS | EDUCATION OPPORTUNITIES

Course title *

Course provider *

Format *

Please select

Hours *

 Value should be multiple of 0.5

Date when the course was completed *

 yyyy-mm-dd

[CONTINUE](#)

Step 4: Click the BROWSE button on the file attachment box.

Must be from a CCAPP approved provider.

SUBMIT HOURS EDUCATION OPPORTUNITIES

Course title *

Course provider *

Format *

Hours *

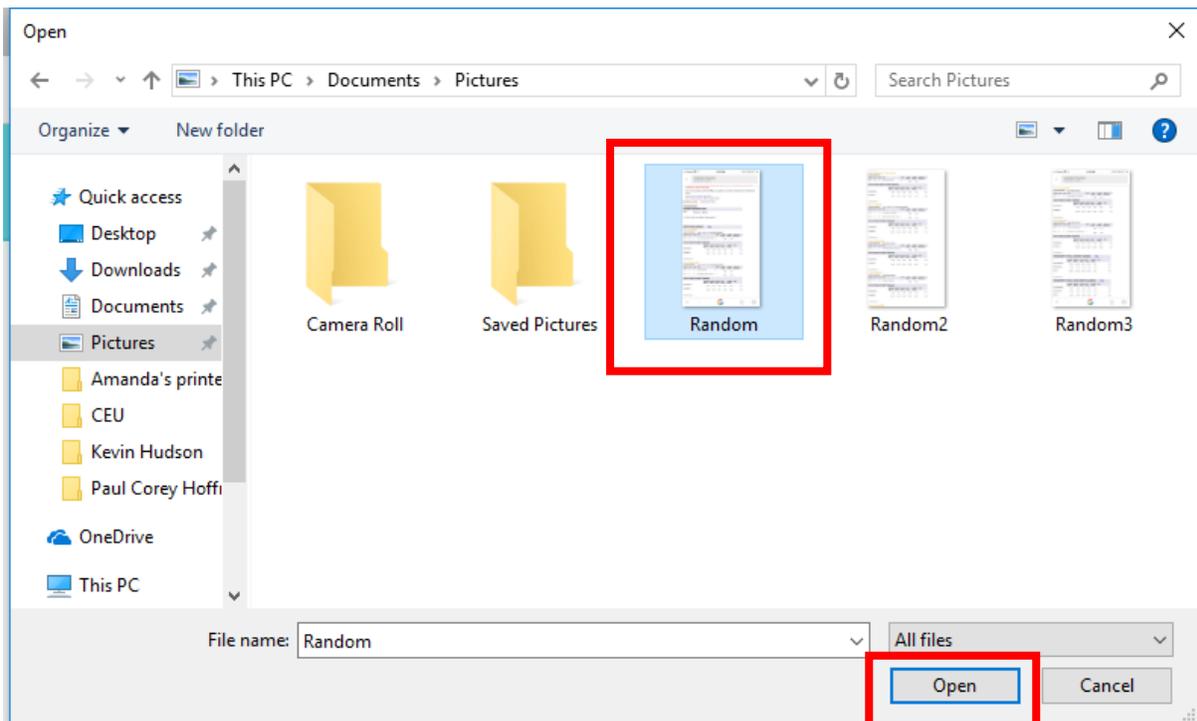
Date when the course was completed *

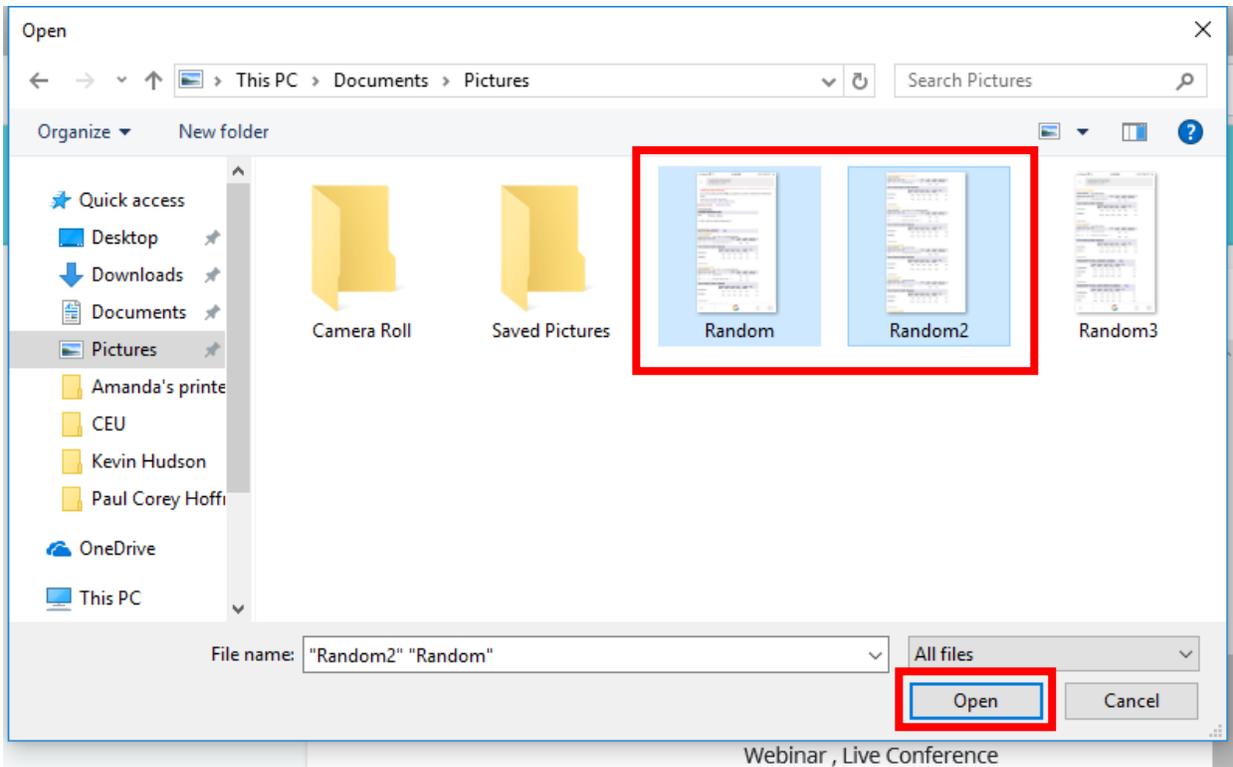
Upload certificate file(s) (up to 5 MB) *

Drop files to attach, or **Browse**

CONTINUE

Step 5: Upload the corresponding documents to the information you supplied above. **NOTE: You can upload more than one document. Just select them both before hitting open (see the second picture).**





Step 6: Once all of the information is entered, click the continue button. **NOTE: Please check all of the information for errors before hitting continue.**

< BACK TO THE LIST

10 hours for a total of 30 hours.

50 hours Incomplete

0 hours Pending verification

0 hours Completed

Education step details

Industry: Addiction

Speciality: N/A

CE type: General CE

CE classification: N/A

Formats: Online Self Paced , Offline Self Paced , Webinar , Live Conference

Specific requirements

- Counselor Related Continuing Education**
Min: 0 hours Max: 75 hours Submitted: -
Must be from a CCAPP approved provider.
- Ethics Education**
Min: 6 hours Max: 75 hours Submitted: -
Must be from a CCAPP approved provider.
- Professional Development Hours**
Min: 0 hours Max: 10 hours Submitted: -
Ten hours of training or education may be submitted from non-approved CCAPP providers

Must be from a CCAPP approved provider.

SUBMIT HOURS

EDUCATION OPPORTUNITIES

Course title *

Random

Course provider *

Provider

Format *

Online Self Paced

Hours *

1 Value should be multiple of 0.5

Date when the course was completed *

2018-04-20

Upload certificate file(s) (up to 5 MB) *

Random.jpg 304.3 KB Delete

Drop files to attach, or Browse

CONTINUE

Step 7: You will now see the uploaded document on the left hand side of your screen.

Must be from a CCAPP approved provider.

← BACK TO THE LIST

50 hours Incomplete | 1 hour Pending verification | 0 hours Completed

Education step details

| | |
|--------------------|--|
| Industry: | Addiction |
| Speciality: | N/A |
| CE type: | General CE |
| CE classification: | N/A |
| Formats: | Online Self Paced , Offline Self Paced , Webinar , Live Conference |

Uploaded document(s)

Random.jpg
Uploaded 04/24/2018
Submitted 1 hour(s)
Pending verification

Counselor Related Continuing Education
Min: 0 hours Max: 75 hours Submitted: 1 hour
Must be from a CCAPP approved provider.
Submitted: Random.jpg 1 hours Pending verifi...

Ethics Education

Course title *

Course provider *

Format *
Please select

Hours *
Value should be multiple of 0.5

Date when the course was completed *
yyyy-mm-dd

Upload certificate file(s) (up to 5 MB) *

Drop files to attach, or [Browse](#)

CONTINUE

Step 8: Once you have completed all of the steps you can start over at step 1 to upload more documents. If you are an:

- **RADT Initial:** you will need a nine-hour orientation course consisting of three hours each of ethics, professional boundaries, and confidentiality.
- **RADT Renewal:** you will need three hours of continuing education from a in any of the following: ethics, confidentiality and/or boundaries.
- **RADT Returning:** you will need Proof of completion of a nine-hour orientation course consisting of three hours each of ethics, professional boundaries, and confidentiality.
- **CADC CAS, I, II, II (CA), or LAADC:** you will need 50 total hours of continuing education/professional development are required for renewal for the CADC II every two years. 40 hours must be CE hours (six hours specific to counselor ethics). 10 professional development hours (PDH) hours that can come from any training that enhances you professionally, or 10 additional CEHs may be used for the remaining 10 hours for a total of 50 hours.

NOTE: All CEU and Ethics courses must be from a CCAPP approved provider. You can find a list of providers at: <https://ccappeducation.org/index.php/provider-search>